

# AGENDA

## LEGISLATIVE PROCESS COMMITTEE

UTAH LEGISLATURE

Friday, November 9, 2007 • 11:00 a.m. • Room W025 House Building

### 1. Committee Business

- Call to order
- Approval of the minutes of the October 19, 2007 meeting

### 2. Legislative Committees

*The Committee will continue its discussion concerning the committees of the Legislature. At this meeting, the Committee will hear from the Office of the Legislative Fiscal Analyst concerning appropriation sub-committees.*

- Steven Allred, Deputy Director, Legislative Fiscal Analyst
- Committee Discussion

### 3. E-mail Management for Legislators

*The Committee will continue its discussion concerning managing legislators' e-mail.*

- Mark Allred, IT Manager
- Committee Discussion

### 4. Constituent Services

*At previous meetings, the Committee discussed the issue of constituent services for legislators. The Committee will continue this discussion with input from House and Senate Staff.*

- House and Senate Staff
- Committee Discussion

### 5. Use of Committee Rooms

- Staff Briefing
- Committee Discussion

### 6. Electronic Meetings

- Staff Briefing
- Committee Discussion

### 7. Other Items / Adjourn